

**AMENDMENT TO
MEMORANDUM OF AGREEMENT BETWEEN
CAMBRIDGE HOUSING AUTHORITY WORK FORCE AND
CAMBRIDGE PUBLIC SCHOOLS**

This Amendment to the Memorandum of Agreement dated January 6, 2018 (“Agreement”) by and between the City of Cambridge, a municipal corporation with a principal place of business at City Hall, 795 Massachusetts Avenue, Cambridge, Massachusetts (“City”), on behalf of the Cambridge Public Schools (“CPS”), a department of the City with a principal place of business at 159 Thorndike Street, Cambridge, Massachusetts and the Cambridge Housing Authority Work Force (“CHA”), with a principal place of business at 362 Green Street, 3rd floor, Cambridge, Massachusetts 02139, is made as of this 22 day of February 2018.

WHEREAS, the parties wish to amend the provisions of paragraph 2 of the Agreement in order to include a provision authorizing CHA to be provided with Data Files regarding eleventh grade Cambridge Rindge and Latin School students in order for CHA to identify eleventh grade students living in CHA housing so that CHA and guidance counselors at Cambridge Rindge and Latin School can recruit these students to participate in the CHA Summer College Immersion Program;

NOW THEREFORE, in consideration of the mutual covenants set forth herein and in the Agreement dated January 6, 2018 and for other good and valuable consideration, the receipt of which is hereby acknowledged, CHA and CPS agree as follows:

1. Paragraph 2(A) of the Agreement dated January 6, 2018 shall be deleted and the following inserted in its place:
 - A. **Responsibilities of CPS and CHA.** CPS shall be responsible for providing annual student data reports (“Data Files”) to CHA. More specifically, the Data Files will include the following student record information with respect to students in grades 7 and 8 and that will be used by CHA solely for the purpose of recruiting students to participate in the CHA Work Force Program, and the following student record information with respect to students in grade 11 that will be used solely by CHA for the purpose of CHA and guidance counselors at Cambridge Rindge and Latin School identifying grade 11 students living in CHA housing in order for these students to be recruited to participate in the CHA Summer College Immersion Program:

Contact Information: (i) Student full name, (ii) Address, and (iii) Parent/Guardian Name(s)

The Data Files also will include providing CHA with access to the following student record information contained in ASPEN with respect to students in grades 8 through 12 that are participants in the CHA and for whom CHA has provided to CPS a signed student record information release so that CHA can use such data for supporting students participating in the CHA Work Force Program:

Demographic: (i) Race/Ethnicity; (ii) Gender; (iii) Date of Birth; (iv) Language spoken at home; (v) ELL status; and (vi) IEP/504 (simply get “x” if yes – no specific details).

Student Data Fields: (i) Assessment Scores (MCAS, PARCC); (ii) progress reports; (iii) report cards; (iv) Grade Transcript; (v) Discipline/Behavioral Alerts; (vi) Attendance Alerts; (vii) Course Schedule; (viii) School Information (School, Homeroom, Teachers); (ix) Current class gradebook assignments, scores and feedback; (x) Assessment Scores (PSAT, SAT and ACT); (xi) Counselor(s); (xii) Graduation Information; (xiii) Instructional language; (xiv) Academic Programs

Contact information: (i) First, Last Name; (ii) Address; (iii) Phone(s); (iv) Student email; (v) Parent/Guardian name(s); (vi) Parent/Guardian Phone; (vii) Parent/Guardian Email; (viii) Parent/Guardian Address; and (ix) Emergency Contact and Phone Number.


CPS designates the following individual as the point person to contact with respect to any and all day-to-day operational concerns relating to these responsibilities:

Steve Smith
Chief Information Officer
Information, Communications and Technology Services
Cambridge Public Schools
459 Broadway
Cambridge, MA 02138
Phone: 617-349-6830
Facsimile: 617-349-6800
Email: ssmith@cpsd.us

2. Paragraph 2(B) of the Agreement dated January 6, 2018 remain unchanged and in full force and effect.
3. All other terms and conditions of the Agreement dated January 6, 2018 remain unchanged and in full force and effect.

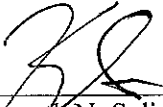
IN WITNESS WHEREOF, the parties hereto execute this Agreement through their duly authorized representatives as of 22 day of February 2018.

CAMBRIDGE HOUSING AUTHORITY



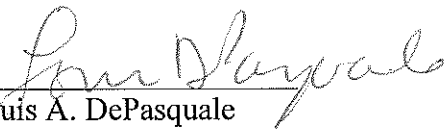
Michael J. Johnston
Executive Director


CAMBRIDGE PUBLIC SCHOOLS



Kenneth N. Salim, Ed.D.
Superintendent of Schools

CITY OF CAMBRIDGE

By: 
Louis A. DePasquale
City Manager

Approved as to form: 
Nancy E. Glowa, Esq.
City Solicitor