



Student Registration Center
Cambridge Rindge & Latin School
459 Broadway • Cambridge, MA • 02138
Tel. 617.349.6551 • Fax. 617.349.6552
http://www.cpsd.us
SRC@CPSD.US

RESIDENCY DOUBLING-UP FORM
IMPORTANT! THIS FORM MUST BE NOTARIZED

This form is for use by Cambridge residents who live with a family member or other renter/property owner, and, therefore, do not possess a lease, mortgage, utility bill, or other proof of address and proof of occupancy as required by the school registration process. The purpose of this form is to:

- 1) Assure that only Cambridge residents are attending Cambridge Public Schools, and
2) Assure that high school student registrations adhere to Massachusetts Interscholastic Athletic rules.

INSTRUCTIONS:

- 1) The person you live with must provide you with a copy of one of the following "Proof of Address" documents on which their name appears: Lease • Section 8 Agreement • Purchase & Sales Agreement • Mortgage Statement • Deed • Notarized Letter from Landlord • Letter from Homeless/Transition Service Provider • Tax bill
2) The person you live with must provide you with a copy of one of the following "Proof of Occupancy" documents, dated within 30 days, on which their name appears: Gas bill • Oil bill • Electric bill • Cable bill • Homeless/Transition Service Provider Letter
3) The person you live with must provide you with a copy of their Identification, such as one of the following: a valid State license or State photo ID • Passport • Vehicle Registration • Excise or Property Tax • W-2 Form • Payroll stub dated within 60 days
4) The person you live with must complete this form and sign it in the presence of Notary Public. The easiest place to find a Notary Public is at a bank or at City Hall.
5) You must submit this completed and notarized form along with the documents provided to you by the person you live with, in order to complete your child's school registration.

I hereby certify that the following statement is true and correct under the pains and penalties of perjury.

I, [renter/owner name]
residing at [address]
certify that [parent/guardian name]
and [child's name(s)]
live with me at the above named address.

The reason for this is

Student's Previous Address:

\*\*\*\*\*

THIS SECTION MUST BE COMPLETED IN THE PRESENCE OF A NOTARY

Signed: Date

Notary Public: Notary Signature/Seal Date Commission Expires